



**AUBREY MUNICIPAL DEVELOPMENT DISTRICT  
REGULAR MEETING MINUTES  
DECEMBER 11, 2018  
6:00 P.M.  
AUBREY CITY HALL, 107 S. MAIN, AUBREY, TX 76227**

**1. CALL MEETING TO ORDER The meeting was called to order at 6:00 p.m.**

**Present:** Carolyn Cashion– President, Place 7  
Viki Dunn - Vice President, Place 1  
Jesse Auer – Place 2  
Jack Hopper – Place 3  
Dewayne Brawner – Place 4

**Absent:** Jerry Brawner – Secretary, Place 5  
Bernadette Gilbert – Place 6

**Staff Present:** City Administrator Mark Kaiser, City Secretary Jenny Huckabee

**2. INVOCATION & PLEDGE OF ALLEGIANCE**

Dewayne Brawner offered the invocation and led the Pledge of Allegiance.

**3. COMMUNITY ANNOUNCEMENTS**

Welcome new board members Jesse Auer and Dewayne Brawner.

**4. CITIZEN INPUT**

None

**5. AGENDA ITEMS**

- a) Discuss, review, and take any necessary action regarding the following:
- i. Review of the 2018 Action Plan
  - ii. Review of the Sites and Building Summary

**Discussion held. No action taken.**

- b) Discuss and take any necessary action regarding follow-up items from joint training sessions.

**Jesse Auer made a motion to hire IT to build a website page for businesses with a self-import tool and allowing the City to add to the database, with an amount not to exceed \$5,000. Jack Hopper seconded. Motion passed 5-0.**

- c) Discuss and take any necessary action regarding a Business Appreciation Dinner.

**Planning was put on hold until the business list could be established.**

- d) Discuss and take any necessary action regarding audio recording of meetings.

**No action taken.**

- e) Discuss, receive update and take any necessary action regarding attendance of Planning & Zoning, City Council, and Chamber of Commerce meetings.

**Jack will attend Chamber meeting. Bernadette will attend P&Z meeting, and Viki and Dewayne will attend Council meeting.**

- f) Receive update regarding development.

**City Administrator Mark Kaiser gave update including the January 15 Downtown Master Plan meeting, and TxDOT widening of Sherman Drive/FM3524.**

## **6. CONSENT ITEMS**

*This agenda consists of non-controversial or "housekeeping" items required by law. Items may be removed from the Consent Agenda by any Board member by making such request prior to a motion and vote on the Consent Agenda.*

- a) Approval of Minutes of the following Board of Directors Meeting(s):

- i. November 13, 2018 – Regular Meeting Minutes

**Viki Dunn made a motion to approve the minutes subject to including Tonie Auer's resignation. Jack Hopper seconded. Motion passed 3-0 with Dewayne Brawner and Jesse Auer abstaining.**

- b) Approval of financial report.

**Jack hopper made a motion to approve the financial report. Viki Dunn seconded. Motion passed 5-0.**

## **7. ADJOURN**

**Jack Hopper made a motion to adjourn the meeting at 7:42 p.m. Viki Dunn seconded. Motion passed 5-0.**

**PASSED and APPROVED by the Aubrey Municipal Development District this the 12th day of February, 2019.**

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**Carolyn Cashion, President**

**ATTEST:**

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**Jenny Huckabee, City Secretary**